

Analyst, Initiatives and Project Management, Global Operations

Location Taipei, TPE

You will be part of the strategy team with high visibility within Dell's executive leadership team. Work is typically organized around project-based engagements and you will be working with talents from various backgrounds, including but not limited to management consultants, research analysts, and investment bankers.

You will be working in the role for 2 years before potentially rotating to other opportunities within or outside strategy team. Your responsibilities include:

- Support Chief of Staff for the Senior Vice President on project management, talent management, recruiting, and budgeting for the organization
 - Drive cross-functional teams to deliver results
 - Collection, synthesis, communication of analytics and insights to drive strategies and decision making for executives
 - Creating quality documentation for strategy discussion
- Work with executives to develop and drive strategic initiatives for the Global Operations Procurement organization across multiple sites, including
 - Set agenda and create materials for town halls and site events
 - Devise and implement communications strategy for organization

The team will have frequent exposure across different functions, including Operations, Finance, Product and Sales/Marketing executives. This role is designed as an entry point for high potential candidates. The position offers:

- Opportunity to drive cutting-edge strategies for one of the industry's largest high tech companies
- Access to executive leadership team at a Fortune 50 company
- Opportunity to work with a highly motivated team that invests in your development
- A commitment to diversity and inclusion
- Exciting internal career opportunities to different roles

As a strategy team Analyst, you will be part of a hand-picked team with high visibility to Dell's executive leadership. You should be comfortable with a fast-paced dynamic environment, be able to clearly and concisely communicate recommendations and conclusions with the support of detailed analysis and sources, and may be asked to regularly participate in cross-functional teams in support of initiatives throughout the organization. We are looking for candidates with the following qualifications:

- Fluent in English – excellent communication and synthesizing skills of both written and verbal
- Solid program/project management skills and the ability to gain respect of cross functional organization
- Excellent interpersonal skills to understand organizational dynamics and drive agenda
- Strong leadership and team building skills and the ability to engage functional organization
- Creative mindset and ability to think independently
- Strong analytical thinking, advanced excel, problem solving skills and ability to analyze complex